

September 14, 2021

Arnold Irrigation District
Monthly Board Meeting

The meeting was called to order by Bob Schuur at 3:03 pm. Board members present were Bob Schuur, Walt Warchol, Rob Rastovich, and Jon Smith. Office staff members present were Colin Wills, Matt Maurer, Chris Webb, and Juanita Harvey. Also present was the district's attorney, Mark Reinecke, and patrons, Debra & Jerry Rudloff and Andy Jura. Steve Johnson and Todd Peplin arrived at 4:00 pm.

1. APPROVAL OF AUGUST MEETING MINUTES: Rob motioned, and Walt seconded his motion to approve the minutes with changes noted with the grammatical corrections on page 2 and 3. The vote was unanimous in favor.
2. APPROVAL OF ACCOUNTS PAYABLE: Walt motioned, and Rob seconded his motion to approve the accounts payable. The vote was unanimous in favor.
3. REPORTS:
 - a. MANGER'S REPORT:
 - i. WATER REPORT: Colin reported that we could start water back up again on October 1st and we could run until the 20th when North Unit would start storing water. Rob stated that everything was dormant now so he did not believe it would be a benefit to take water but on the other hand Bob said they were going to try grow a winter cereal crop so the water would be beneficial for them.

We are hoping we do not need to go on rotation and will be able to run at full flow of 5.5 gpm for all patrons.

Colin then discussed the storage and live flow readings.
 - ii. FINANCIALS: Colin discussed the financials and current account balances. \$71,237 in the checking account, \$411,621 in the LGIP Piping Fund account, \$161,768 in the LGIP Operations account, and \$273,792 in the LGIP Reserves account.

The only noticeable item in the Profit and Loss was the May 2021 sink hole repair from this summer for \$70,884 in category 8041 Canal Systems and Maintenance.
 - b. FIELD SUPERVISOR'S REPORT: Chris is the new Field Supervisor taking over for Matt when he leaves mid-October. Chris reported on the various projects the crew have been working on while the water has been off. He also reported that everything was going well. While working on projects, Chris has been cross-training with Matt. Matt is working on an SOP (Standard Operating Procedures) manual for the crew.

The safety meeting this month will be on COVID updates and OSHA required AQI (Air Quality Index) guidelines.

- c. OFFICE REPORT: Juanita reported on outstanding accounts. There are three patrons delinquent in their 2021 assessment payments.

A Budget Committee meeting needs to be scheduled for some time in October. Steve and Rena Keffer and Dave Williams have volunteered for the committee. Board members, Walt and Jon volunteered for the committee as well. Juanita will contact committee members with a meeting date.

The Christmas party was discussed. We have a deposit at McMenamins which they have held for 2 years because of COVID. The board agreed that this year to save money, we will hold the party at the office and have it catered.

4. NEW BUSINESS:

- a. RESOLUTION FOR VOTING BY MAIL: Per ORS 545.163(1) An irrigation district may conduct a district election by mail. The board of directors of the district shall designate by resolution, not later than the 50th day before any election, that an election will be conducted by mail.

Rob motioned and Jon seconded his motion to hold an election by mail if necessary. The vote was unanimous in favor.

- b. SURPLUS EQUIPMENT: Colin asked that the board declare the following equipment as surplus so that it can be sold. All this equipment has been used on only one or two occasions in the past four years. There are mechanical problems with the tractor, and it would be costly to repair since the tractor is quite old. If the board agrees to the sale of this equipment, it will be listed with all the known problems.

Jon motioned and Rob seconded his vote declaring the tractor and its accessories as surplus. The vote was unanimous in favor.

5. OLD BUSINESS:

- a. NEW DISTRICT MANAGER: Bob reported that the district had two people applying for the district manager position and Steve Johnson with past irrigation district experience is the best candidate for the position. If the board votes in favor of hiring Steve Johnson, he will begin employment at the district on September 20, 2021, per a one-page employment agreement.

Jon motioned and Walt seconded his motion to hire Steve Johnson as the new district manager to begin employment on September 20, 2021. The vote was unanimous in favor according to the one-page agreement.

Steve then spoke about his transition to the manager position and what he has already been working on with Colin.

- b. BOARD MEMBER VACANCY ZONE 2: Two potential patrons were invited to interviews by the board on September 13, 2021. The board did not reach a decision.
 - c. APPOINTMENT OF CURRENT BOARD POSITIONS: After a brief discussion, Rob motioned and Bob seconded his motion for Bob to sit as board president, and Jon as vice-president. The vote was unanimous in favor.
6. OPEN FORUM: Todd Peplin of the DSWCD (Deschutes Soil and Water Conservation District) was present to give the board an update on the active Lundy lateral piping project. The DSWCD was given a grant from the OWRD (Oregon Water Resources Department) to do a feasibility study to pipe the Lundy lateral. The feasibility study is complete and the patrons who receive water from that private lateral are looking for additional funding to complete the project.

Jim Rudloff, patron spoke and stated he was happy that he could come to the meetings and that he was allowed to speak.

7. ADJOURNMENT: The meeting adjourned at 5:09 pm.

ARNOLD IRRIGATION DISTRICT

