

Arnold Irrigation District
Monthly Board Meeting

September 10, 2024

The meeting was called to order at 3:00 pm by Bob Schuur. Board members present were Bob Schuur, Walt Warchol, Jon Smith, Roger Fadness, and Rob Rastovich. Also present were the District's attorney, Mark Reinecke, and patron Steve Keffer.

1. APPROVAL OF THE AUGUST BOARD MEETING MINUTES: Bob motioned and Jon seconded his motion to approve the minutes with the approved changes. The change is in 8. In the 2nd paragraph. The hole Steve was referring to was not in the Estes pipe but in the outlet of the main canal pipe. Steve suggested that it be covered for safety reasons.
2. APPROVAL OF ACCOUNTS PAYABLE: Walt motioned, and Jon seconded his motion to approve the accounts payable. The vote was unanimous in favor.
3. OPEN FORUM: Steve Keffer needed to leave early so Bob suggested OPEN FORUM be handled first. Steve's request was to request the County to come out and clean out in the wier box at the road. Steve said that Colin had stated when he was manager previously that anything in the county road easement was their responsibility and that they would come out and clean it. Steve would like it cleaned out again. Chris will call the County to make this request.

Steve again stated that Debi Schumann has been watering several times. She hasn't paid her assessment and per the District rules and regulations she shouldn't be irrigating. Colin said he would call her.

4. MANAGER'S REPORT:
 - a. WATER REPORT: There aren't any major issues to report with the water. As of August 31st, we had 4,864 AF available in Crane Prairie. NUID is quite happy because if Arnold and Lone Pine don't use their allotted AF of storage, NUID receives it.

Oregon water conditions are good right now.

- b. FINANCIAL REPORT: The modernization fund is collecting great interest at 5.3%. Budget percentages as of June are as follows: Operating Incomes is at 83% of budget, Admin Expenses are at 56%, Canal Expenses at 55.35%, Employee Expense at 81.84%, and Operations Expense at 66.34%.

Colin and Candice will meet to discuss the financials prior to the Budget Committee meeting. Jon and Walt are on the Budget Committee. A meeting will be scheduled sometime in October. (Jon will be gone from the 15th through the 30th). The budget needs to be approved at the November 12th board meeting, so assessments can be processed and mailed out by the beginning of December.

Walt asked that any overtime, and other expenses from the beginning of the irrigation season be tabulated and moved from the modernization fund to the operations fund.

- c. MODERNIZATION PROJECT UPDATE: Kevin will post the dates for bidding and awards which will be published in the Commerce publication.

The Board members will meet as a Local Contract Review Board to rank each company who submits a bid. Hamby will be here in Kevin's place to assist with the process.

Steve Keffer inquired if the piping project will eliminate all the bridges in Woodside, on Knott Rd, and China Hat Rd. Colin responded that this was the plan and that crossings will be covered with blacktop.

5. OPERATION MANAGER'S REPORT: The staff completed 2 safety meetings since the last board meeting. Last month's training was for back injury prevention and this month's was regarding smoke inhalation.

The OWRD (Oregon Water Resources Department) is working with the District to install new equipment at the headworks to take place of the clock house, once the piping has been completed through that area. They will be installing their own equipment which they will mount but the District has to build the concrete box. New cameras will also be going in this location.

The realignment through the Ward property was at the Ward's request. Since it is a realignment of the main canal, a Cultural study was required and completed. They will pay for the study.

A patron was found stealing water by placing a pump in the delivery. This is his 2nd offense this season. The first time he was fined \$500. The 2nd time he was fined \$1,000.

Chris located a new compressor for \$19,826 (\$20,825 with shipping). The compressor will be used for delivery blowouts.

6. OFFICE MANAGER'S REPORT: Currently, there are 7 patrons who owe a total of \$11,663.18. They have been charged the late/administrative fee already and these accounts will be turned over to Mark Reinecke at BLJ to process liens. If the patrons agree to a payment plan, they will be excluded from the lien process.

We are working with Mid-Oregon Personnel to interview their selection of people for the office assistant position.

When time allows, Juanita is working on transfers, and preparing for the new office staff.

7. OLD BUSINESS:

- a. OWRD - CERTIFICATE NUMBERS: The OWRD is working on the certificate numbers. There was a 6.6 cfs loss measurement in 2024 irrigation season for Phase 2.
- b. We are still in conversations with the OWRD and the DRC regarding the conserved water numbers
- c. ROPP-BILLADEAU LATERAL: At their neighborhood meeting, there was a 80% consensus to form a Control District for their lateral. They have requested a letter of support on AID letterhead or to sign in support. The board agreed that we will sign in support but will not use our letterhead.
- d. LESSONS LEARNED: The "Lessons Learned" document was revised by Bob after meeting with Colin and Chris. Walt will review the points made and what was learned from the start up for the 2024 season.
- e. STRATEGIC PLAN: Bob and Roger (Strategic Planning Committee) will meet with Colin and Chris to update the plan. There will be some projects within the plan which will be pushed out until the piping is complete.

Steve Keffer left the meeting at 4:17 pm.

8. NEW BUSINESS: There were no new items of business brought up for discussion.
9. EXECUTIVE SESSION: At 4:18 pm, Bob called to suspend the regular session and called to order an Executive Session pursuant to ORS 192.660(2)(h) to consult with our attorney regarding our legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

The regular meeting was called back to order at 5:13 pm.

10. ADJOURNMENT: The meeting adjourned at 5:14 pm.